

**CONSTITUTION**  
**of the International Association of Approved Basketball Officials, Inc.**

**ARTICLE I—NAME**

The name of the association shall be the INTERNATIONAL ASSOCIATION OF APPROVED BASKETBALL OFFICIALS, INC., hereinafter referred to as “the Association” or “IAABO.”

**ARTICLE II—PURPOSE**

The purpose of the Association shall be:

1. To educate, train, develop, and provide continuous instruction for basketball officials;
2. To promote the welfare of the game of basketball, its players and officials;
3. To maintain the highest standard of basketball officiating;
4. To encourage the spirit of fair play and sportsmanship;
5. To have available at all times an adequate number of thoroughly trained and capable officials; and
6. To cooperate with all organizations officially connected with the game of basketball in furthering its interests and ideals.

**ARTICLE III—MEMBERSHIP**

**Section 1. ASSOCIATION.**

This Association shall be composed of all duly qualified and regularly approved members currently in good standing with Boards, and Individual members currently in good standing with the International Office, who are affiliated with this Association in a manner prescribed in this Constitution. As used in this Constitution, words of any gender shall be construed to include any other gender, and words in the singular number shall be construed to include the plural, unless the context otherwise requires.

**Section 2. CLASSES OF MEMBERS.**

Chartered Boards shall classify their members as follows:

- a. Active/Officiating (AO). Active member—duly registered to officiate.
- b. Active/Non-officiating (AN). Active member—non-officiating.
- c. Dual (D). Active and provisional members in good standing with their Parent Board may apply for Dual membership to (an)other Board(s) which may grant him membership as a Dual member; such Dual member shall have all the privileges of the Board(s) to which he or she has been granted dual status, except that each Board shall determine for itself if Dual members may vote or hold office. Dual members shall not be subject to any rules or regulations greater than that required of a regular member of the Board. Note: a Dual member must meet the requirements of his or her Parent Board and such requirements of attendance as stipulated by the dual Board(s).
- d. Provisional (P). An applicant for membership who has filed with an Area Board or the Association Office a written application in the form prescribed by the Area Board or Association Office and met the requirements of this Article shall be admitted as a Provisional member in the manner prescribed in this Constitution. Said provisional period shall not extend beyond two years from the date of registration with the Association Office. Any references contained in this Constitution or elsewhere to members shall not pertain to Provisional members unless specifically stated to the contrary.
- e. IAABO Life (IL). Elected by the Executive Committee following evaluation, screening, and recommendation by the Life Membership Committee in accordance with the requirements set forth in the Handbook and with no restrictions as to the number elected from any geographical area.
- f. IAABO Honorary (IH). Elected by the International Assembly in accordance with the requirements set forth in the Handbook and with no restrictions as to the number elected from any geographical area.
- g. Board Life (BL). Elected by their respective Board in accordance with the requirements as set forth in the Board’s Constitution, and in its absence, as set forth in the requirements of the International.
- h. Board Honorary (BH). Elected by the respective Board in accordance with the requirements as set forth in the Board’s Constitution, and in its absence, as set forth in the requirements of the International.

**Section 3. QUALIFICATIONS FOR MEMBERSHIP.**

Any person who meets the requirements set forth in this Article is eligible for membership in the Association. Any person of good character over the age of 18 years is eligible to file an application for membership with either an Area Board or the Association office as provided below. The Association and/or the Area Board may require the applicant to furnish additional information.

A person eligible for membership who resides in the territory of an Area Board must apply to the Area Board by completing an application for membership in the Association in the form prescribed by the Area Board. A person eligible for membership who resides in an area where no Area Board exists may apply for membership directly to the International Office for classification as Individual member. If an Area Board is formed in the territory where an Individual member resides or if an Individual member relocates to a territory under the jurisdiction of an Area Board, he or she shall become a member of such Board at such time as the International Office transfers his or her membership to the appropriate Area Board. Thereafter, the member shall meet all requirements of the Area Board to which he or she is transferred.

#### **Section 4. ADMISSION TO MEMBERSHIP.**

- a. **Provisional Membership Program.** Provisional Membership is open to applicants eighteen (18) years of age or older who establish a satisfactory record of health and character. Each Area Board shall establish either a one (1) or two (2) year Provisional Membership period. Qualified applicants must pass the Official IAABO Written Examination prepared by Rules Examination Committee, and administered on the first or last Monday in November with a passing grade of eighty-six (86%) percent. The Rules Examination Committee shall prepare two (2) separate sets of questions for the November examinations.
- b. **Practical Floor Test.** Those applicants that pass the official IAABO Written Examination will be eligible to take the IAABO Practical Floor Test. The Board will send the examination results to the Executive Director.
- c. **Additional Requirements—Option of Area Board.** Area Boards may establish such attendance, testing and dues requirements for Provisional members as are reasonably required to administer the Provisional Membership program. In no case, however, can Provisional Membership extend beyond two (2) years from the date of registration with the Association Office.
- d. **Registration.** Every applicant who passes the IAABO Written Examination, the IAABO Floor Examination, any applicable oral examinations or other evaluation criteria, complies with meeting and attendance requirements and pays the appropriate dues, must be registered with the Association Office on or before the ensuing first day of April as either a Provisional (2-year program) or Active (1-year program) member.
  - (1) Area Boards which have established a two (2) year Provisional Membership period shall register Provisional members with the Association Office on or before the ensuing April 1st.
  - (2) Area Boards which have established a one (1) year Provisional Membership period shall register Provisional members as Active/Officiating members on or before the ensuing April 1st following the applicant's successful completion of the requirements for Provisional Membership.
- e. **Waiver.** An applicant who has had at least three (3) years experience officiating basketball at the varsity high school or college level and has been certified by a duly qualified commissioner or Association, may be admitted as an Active/Officiating member. The Parent Board may waive the requirements of Subsections b, c and/or d above.
- f. **Optional Examination Procedure.** Those applicants who fail to pass the Written Examination with a grade of eighty-six (86%) percent but whose grade is at least seventy-six (76%) percent may, at the option of the applicant's Area Board, take the IAABO Practical Floor Examination. Applicants who pass the IAABO Practical Floor Examination must take a second official IAABO Written Examination prepared by the Rules Examination Committee, given on the first Monday in March, with a passing grade of at least eighty-six (86%) percent.

#### **Section 5. REGISTRY WITH INTERNATIONAL.**

- a. Area Boards which have established a two (2) year Provisional Membership period shall register Provisional members with the Association Office on or before the ensuing April 1st following the applicant's successful completion of the requirements for Provisional Membership.
- b. Area Boards which have established a one (1) year Provisional Membership period shall register Provisional Members as Active members on or before the ensuing April 1st following the applicant's successful completion of the requirements for Provisional Membership.

#### **Section 6. EXAMINATION.**

Every Active/Officiating member shall take an annual Written Examination. Boards have the option of using either the annual or refresher examination for this purpose. If the annual examination is utilized, it shall be administered on the last Monday in November subsequent to the time it is taken by the applicant. Each Area Board may use the results of the examination as it feels will be most beneficial for the interest of the Board and members.

#### **Section 7. TERM OF MEMBERSHIP.**

Subsequently and as long as such member shall remain in good standing according to the regulations and other criteria of his Area Board, he shall be entitled, except for the permissible limitation stated in Section 2(c) of Article III concerning Dual members, to all the rights and privileges of membership and shall be bound by the rules and regulations expressed herein and by the Rules and Constitution and By-Laws of his Board.

#### **Section 8. LAPSED MEMBERSHIP.**

A member whose name is dropped from the membership rolls by reason of resignation or failure to pay dues may reinstate his or her membership within two years of termination thereof by written application to his or her Parent Board. The Parent Board involved may impose such requirements as provided in its By-Laws as a condition for granting of member's request for reinstatement, including but not limited to a written or practical test in order to reinstate membership. If reinstatement is sought by a member whose name was dropped from the membership rolls by reason of failure to pay dues, his Parent Board shall require payment of all delinquent dues and assessments.

#### **Section 9. REQUIRED ATTENDANCE.**

All Active/Officiating (AO) members of this Association shall be required to attend not less than three meetings of his or her Board immediately before or during a basketball season, at least one of which shall be a designated interpretation meeting.

#### **Section 10. FINANCIAL OBLIGATION.**

Members shall be required to pay all dues, fines and assessments to their Boards, or through such Boards to the Association by designated due dates.

#### **Section 11. GOVERNING AUTHORITY.**

Members shall comply with the requirements of this Constitution and the Constitution and By-Laws of their own Boards.

#### **Section 12. RIGHTS OF MEMBERS.**

Members, including Provisional Members, may wear the official uniform; annually receive a membership card and the Handbook; officiate with other members of this Association; and shall receive such other benefits as may be provided by the Association or its Boards. There are no restrictions upon members as to where they function. If and when an official, who is a member of the Association, officiates in a game played in a location not under the geographical jurisdiction of the Board of which he is a member, he is to be governed by the rules, regulations and fee schedules which govern Board members in that area.

#### **Section 13. ACCEPTANCE OF TRANSFER.**

A Board must accept a member who, because of a change in his legal residence, comes within the jurisdiction of such Board. Such member shall have the same status of membership as he had at the time of his transfer and shall be subject to the rules and regulations of the Board to which he transfers. If at the time of his transfer, he has paid his dues to the Board from which he is transferring, he shall not be required to pay additional dues for that year. However, he shall be subject to the same assessments which the new Board requires of its members.

#### **Section 14. TRANSFER OF AUTHORITY.**

The secretary of the Board from which a member is transferring, shall notify the secretary of the Board into whose jurisdiction the member is transferring, as well as the Executive Director, of such transfer. Such notification shall include the status of the member and any other information which the secretary deems necessary.

#### **Section 15. MEMBER'S STANDING.**

A Board may not accept into membership a member who is not in good standing with the Association and the Board from which he is transferring.

#### **Section 16. GROUNDS FOR DISCIPLINE.**

For the failure to comply with established authority or regulation of a member's Area, District or State Board, International Association or the Executive Committee, delinquency in the payment of dues, assessments or penalties; or for any other conduct conclusively established to be contrary to the best interests of the Association or conduct which reflects discredit upon the Association, a member may be suspended for not more than one year, may be expelled, and/or fined.

#### **Section 17. APPEAL.**

Any member who has been suspended or expelled by a Board may appeal such suspension or expulsion to a District and then a State Board (if the Area Board is affiliated with a District and/or State Board. Following the disposition of all appeals to the local, District, and State boards, the member may then appeal directly to the Executive Committee. The Executive Committee shall conduct a plenary hearing on notice to all parties which notice shall set forth the procedure and governing rules for the conduct of the hearing. In appropriate cases, including, but not limited to when an expedited procedure is necessary, the Executive Committee may direct that an appeal hearing be conducted by a telephone conference call, subject to the quorum requirements set out in this Constitution. The statements and testimony presented during the telephone conference call shall be recorded and reflect that the appeal hearing was conducted by a telephone conference call at which all parties and participants could simultaneously hear each other. Any action taken in an appeal hearing held via telephone conference shall be reported by the President at the next regular Executive Committee meeting. All costs and expenses associated with the hearing by the Executive Committee shall be apportioned and assessed by the Executive

Committee. The appellant shall deposit with the Association a deposit for costs or a surety bond, in an amount to be determined by the Executive Director, to cover anticipated costs and expenses of the Executive Committee hearing. The decision of the Executive Committee on the appeal shall be final.

**Section 18. JURISDICTION.**

If a Board shall fail to act in the event of a violation of Section 16 of this Article, the Executive Committee may take jurisdiction and enforce the provisions of this Constitution in accordance with Section 19 below.

**Section 19. RIGHT OF HEARING.**

A member charged with a violation of this Constitution or the Constitution of a Chartered Board, or any other violation of rules and regulations governing conduct of members of this Association, shall have the right to be heard in person and shall be notified in writing of the date, time and place of the hearing, the nature of the charge or charges, and the name of the person or persons so charging him or her. The member charged shall be afforded a reasonable time to prepare for the hearing.

**Section 20. DISCIPLINE NOTICE.**

A suspended or expelled member may not accept assignments or officiate as a member of the Association during the period of suspension or subsequent to the member's name being stricken from the membership rolls as a result of expulsion. The Parent Board or the office of the Executive Director shall keep on file and have available for inspection a current membership roster denoting the status of all members as to eligibility to officiate as a member of the Association. Such membership rolls shall be available for inspection at such reasonable times as determined by a Chartered Board and may, at the option of the Board or the office of the Executive Director, be reproduced and disseminated in printed, electronic, or magnetic form, or via electronic means upon request of individuals or institutions so requesting same.

**ARTICLE IV—BOARDS**

**Section 1. BOARD PURPOSE.**

Boards shall organize themselves to promote the purposes of this Association within the area of their jurisdiction. They shall conduct regular and interpretation meetings and take such other steps as may be necessary or desirable to increase the effectiveness of the Board and the Association, and to improve officiating technique within the territory.

**Section 2. GOVERNING AUTHORITY OF BOARDS.**

Boards shall be subject to the jurisdiction and authority of the Association and the Executive Committee. Where provisions of a Board's Constitution or By-Laws shall be in conflict with the Constitution of the Association, the International Association Constitution shall be followed. The policies of the Board and the duties and the privileges of its members must be outlined specifically. Each elected or appointed officer and director of a local board must be a member in good standing of the Association. Chartered Boards shall have the right to formulate their own policies including, but not limited to, voting, working with non-members, IAABO uniforms, and local Board procedures so long as those policies do not conflict with this International Constitution. A copy of the Constitution and By-Laws of each Board shall be placed on file with the Executive Director.

**Section 3. CHARTERED BOARDS.**

A Chartered Board shall mean an area, district, state or comparable geographical unit of organized officials in good standing in the Association. An Area Board shall be organized in accordance with Section 8 of this Article and shall be assigned a geographical territory by the Executive Committee. Any modifications to the territory of an Area Board must be approved by the Executive Committee, in which case a revised charter reflecting such registered modification shall be issued by the Executive Director to the Area Board(s) affected.

**Section 4. DISTRICT BOARDS.**

Two or more Area Boards may combine to form a District Board for administrative purposes. Within a District Board all Area Boards within that district must affiliate with that District Board.

**Section 5. STATE BOARDS.**

Two or more District Boards may combine to form a State or comparable geographic Area Board for administrative purposes. (All Boards encompassing a geographical area whose functions are equivalent to a state shall be referred to as State Boards.) Within a State Board all District Boards within that state must affiliate with that State Board. (This applies to those states where a State Board exists.)

**Section 6. PARENT BOARDS.**

A Parent Board is an Area, District and/or State Board which has jurisdiction over an area where a member resides.

## **Section 7. DUTIES OF BOARDS.**

- a. **Financing Boards.** Boards shall have the responsibility of collecting and forwarding the International dues or assessments to the Association and shall have the right to levy such charges as may be necessary for the proper functioning of the Board. In the event an Area Board is affiliated with a District and/or State Board, such International dues or assessment may be paid through the District and/or State Boards at the option of the District and/or State Board. Each Board shall have its financial records and accounts reviewed annually by a committee designated by the Board's Board of Directors for that purpose.
- b. **Representatives to International Assembly.** Boards shall select their representatives to serve as members on the International Assembly in accordance with the basis of representation as set forth in this Constitution.
- c. **Required Meetings.** Boards shall conduct a minimum of six meetings during a season. At least five of these meetings shall be devoted to rules study and officiating procedure.
- d. **Training Program.** Each Board shall establish a training program for applicants and members. A copy of the training program of each Board must be approved by the Executive Committee of the IAABO and placed on file with the Executive Director.
- e. **Designation of Official Interpreter.** Each Board shall elect and/or appoint one of its members to serve as its Official Interpreter for a term of office of such length as is determined by that Board. The Official Interpreter shall attend the annual or a regional conference for Official Interpreters held under the direction of the Association.
- f. **Duties of Interpreter.** Following such conferences, the Official Interpreter shall hold meetings throughout his entire territory in the interest of uniformity and strict interpretation of the rules, the mechanics, and techniques of good officiating before and during the basketball season as a means of educating officials, coaches, players and others interested in the fundamentals of good officiating. An Interpreter or member of any Board must first get written approval from the Executive Director and the Area Board(s) for whom the clinic is to be conducted to conduct any such clinic or rules interpretation outside the jurisdiction of his own Board. He must at all times present himself as a representative of the IAABO.

## **Section 8. FORMATION OF AN IAABO BOARD IN A TERRITORY WHERE NO IAABO BOARD IS IN EXISTENCE.**

Any group of five or more Active or Individual members of IAABO may apply to the Executive Director for the establishment of a new Area Board in a territory where no Chartered Board currently exists. Said application shall clearly delineate the proposed territory. The application shall be investigated by the Executive Director who shall report his findings to the Membership Committee. The Membership Committee shall undertake its own investigation and submit its findings with a recommendation to the Executive Committee for their action. A favorable vote of two-thirds of the members of the Executive Committee shall establish such group as a Board of the Association. Written notice of the decision of the Executive Committee shall be sent by certified mail, return receipt requested, to the group that made such application and, if approved, the Executive Director shall thereupon issue a charter for the newly formed Area Board.

## **Section 9. FORMATION OF AN IAABO BOARD IN A TERRITORY WHERE AN AREA IAABO BOARD PRESENTLY EXISTS.**

A majority of Active members residing in a discrete geographic area under the jurisdiction of an existing District Board may petition the Board to relinquish the geographic area subject to the Association granting a charter for a new Board to serve a geographic area under the following circumstances: (1) The geographical territory requested must be specifically and clearly delineated and be contiguous and will not fragment the territory of the existing Board; and (2) Not less than 10 members or 10 percent of the Active members, in good standing of the existing Board, whichever is greater, shall sign the petition; and (3) Upon granting of a charter to a new Board as set forth in this Constitution, all members residing within the territory of the new Board shall be entered upon the membership rolls of the new Board which shall then be their Parent Board. Dual membership in the existing Board shall be granted upon request of any member in good standing whose Parent Board membership is transferred as a result of the application of this Section. Petitioners shall include in their petition (a) A specific description of the geographic area for which a charter is requested; (b) A list of names and addresses of all members residing within the geographic area involved; (c) An excerpt from the minutes of the meeting (or a summary of a mail vote) at which a majority of members residing in the geographic area involved approved a petition; (d) A statement that the members executing the petition constitute not less than 10 members or 10 percent of the Active members in good standing of the existing Board, whichever is greater; (e) The name and address of the person to whom notices provided for herein shall be sent; and (f) A statement as to the accuracy of the petition signed by any member of the group of petitioners under oath or affirmation.

The existing Board will examine the merits of the request and make known its findings to the petitioners and the Executive Director within ninety (90) days of such request. If the existing Board approves such request of the petitioners, petitioners then shall make their request to the Executive Director as in Section 8. If the existing Board disapproves such request of the petitioners, petitioners may apply directly to the Executive Director as in Section 8 except that they shall present a copy of their request to the secretary of the existing Board. The procedure delineated in Article IV, Section 8 of this Constitution shall be followed.

## **Section 10. MERGER OF EXISTING IAABO BOARDS.**

When a Chartered Board determines, in accordance with the law of the jurisdiction under which it exists, that merger with a contiguous Board is in its best interest, that Board shall make a formal written request to the Board into which the proposed merger will take place with a copy to the Executive Director. Within ninety days, the receiving Board will forward its findings, including all terms of the merger, if acceptable to the petitioners and the Executive Director as in Section 8, except that no action by the Membership Committee is required. If approved by the Executive Committee, the merging Board will relinquish its charter to the Executive Director who will issue a revised charter to the receiving Board.

#### **Section 11. DISCIPLINE OF BOARDS.**

The charter of an Area, District or State Board may be withdrawn or suspended for cause by two-thirds vote of the International Assembly or Executive Committee. No Board which has less than five Active members may continue to hold a charter. Any Board that accepts the dues of a member as a dual member which IAABO finds has not registered with the Parent Board shall pay \$5.00 for such research.

#### **Section 12. APPEAL.**

Any Board whose charter has been withdrawn or suspended may appeal such withdrawal or suspension to the Executive Committee.

#### **Section 13. RIGHT OF HEARING.**

A Board charged with any offense constituting a violation of the IAABO Constitution or established IAABO Policy may be heard by and through its authorized representative or by written statement in its own defense.

#### **Section 14. DISCIPLINE NOTICE.**

When a charter of a Board has been withdrawn or suspended, the Executive Director shall notify all of the members of the Board that such Board is no longer a Chartered Board of this Association.

#### **Section 15. ARBITRATION.**

All chartered Area, District or State Boards, and the members thereof, must submit all claims or controversies affecting any such Board(s) or any of the members thereof (except matters covered in Article III, Sections 16–20 and Section 2 of this Article) to arbitration, in accordance with such rules and provisions as may from time to time be promulgated by the Executive Committee. If the claim or controversy shall affect two or more Boards or any of the members thereof, a single arbitrator shall be chosen by the Executive Committee. In the event that the Association is a party to the arbitration, then, and in such event, three (3) arbitrators shall be chosen: one by each party and the two arbitrators so selected shall choose a third arbitrator, who shall serve as the sole arbitrator of the claim or controversy. The decision of the arbitrator shall be final and binding upon all parties and they shall have no recourse to any other tribunal or court. The cost of such arbitration shall be borne equally by the parties thereto unless otherwise awarded by the arbitrator.

### **ARTICLE V—FEES AND DUES AND ASSESSMENTS**

#### **Section 1. BOARD FEES.**

Boards shall determine their own initiation fees and annual membership dues. In no Chartered Boards shall the initial registration fee exceed \$50.00.

#### **Section 2. INTERNATIONAL FEE.**

The fees shall be determined by the Executive Committee each year, subject to the approval of the International Assembly. Payment of such fees shall include an annual subscription to the *Sportorials* publication of the organization for each member. Fees herein shall apply equally to members in the military service.

#### **Section 3. REGISTRATION FEES.**

A prospective member should pay the full registration fees of and to that Board where he takes his examination for membership.

#### **Section 4. SPECIAL MEMBERSHIP FEES.**

IAABO Life members, elected by the Association, shall be listed in the Handbook without fees.

#### **Section 5. OFFICIAL BOARD LISTS.**

Each Board secretary shall send complete membership lists, addresses, and classifications of the Board's members to the Executive Director of the Association by April 15 of each year. Each name submitted after April 15 shall be subject to a late registration fee in the amount of \$10.00 per member.

## **Section 6. BOARD FEES.**

The charter fee for Boards shall be established by the Executive Committee and is payable upon filing of an application for a charter.

## **ARTICLE VI—INTERNATIONAL ASSEMBLY**

### **Section 1. DELEGATES.**

The International Assembly shall consist of the regularly elected Board representatives, the Officers of the Association, Chairpersons and Assistant Chairpersons of the Standing Committees, the members of the Executive Committee and Past Presidents of the Association, and the Chairperson of the Nominating Committee, and whenever appointed, the Chairperson of each Ad Hoc Committee. Board representatives will become official delegates of the International Assembly upon presentation of approved credentials of their selection.

### **Section 2. VOTING.**

Each delegate to the International Assembly shall be entitled to one vote. No delegate to the International Assembly shall be entitled to more than one vote regardless of offices or positions held. Each Area Board of the Association and each State and District Board in the State of Connecticut and the Commonwealth of Pennsylvania shall designate two members as delegates to the International Assembly. Voting by proxy is not permitted.

### **Section 3. TERMS.**

Delegates shall be elected from each Board for a term of one year. Delegates may be selected for successive terms without limitation.

### **Section 4. JURISDICTION.**

The International Assembly shall have jurisdiction over all the affairs of the Association, except as herein otherwise provided, and its powers shall be invested in the Executive Committee or such other special committees as the Executive Committee may designate for the interim period between meetings of the Association.

## **ARTICLE VII—MEETINGS**

### **Section 1. ANNUAL, INTERPRETATION AND EXECUTIVE COMMITTEE MEETINGS.**

The Association shall conduct an annual meeting of the International Assembly to be held in April of each year and an interpretation meeting to be held in September of each year. Meetings of the Executive Committee shall be held prior to both the annual and interpretation meetings. The exact time and place of such meetings shall be determined by the Executive Committee. Committee reports of the standing committees shall be made available to board secretaries on the Association's web site at least thirty (30) days prior to the meeting of the International Assembly.

### **Section 2. SPECIAL MEETINGS.**

In addition to the above meetings, the President and/or a majority of the members of the Executive Committee may call special meetings of the International Assembly and/or the Executive Committee at times and places to be determined by the party calling such meeting(s). The Executive Committee may hold a meeting by telephone conference call, video conferencing, or other electronic communication, subject to the quorum requirements set out in this Constitution. Minutes of such meetings shall be recorded, and any action taken by vote shall reflect that it was done in a manner in which all participants could simultaneously hear each other or shall reflect that it was done via e-mail and record the participants. Any action taken in a meeting held by electronic communication shall be reported by the President at the next regular Executive Committee meeting. The minutes of a meeting held via e-mail communication shall consist of a hard copy print out of the e-mail transmissions on the subject of the meeting and shall be reported by the president at the next regular Executive Committee meeting.

### **Section 3. ORDER OF BUSINESS.**

The Order of Business and the Agenda for the annual meeting and interpretation meeting shall be prepared by the Executive Director, following consultation with the President, and with the approval of the Executive Committee.

### **Section 4. QUORUM.**

A quorum for the transaction of business of the Executive Committee shall be one-half of the voting members of the Executive Committee. A quorum for the transaction of business of the International Assembly shall be seventy-five (75) duly certified and eligible delegates.

**Section 5. EXPENSES.**

Approved expenses of those members who have been duly authorized to attend meetings of the Executive Committee, or to otherwise travel on Executive Committee business shall be paid in accordance with the established policies of the Association. The Chairperson and Assistant Chairperson of each standing committee shall be paid expenses to the meeting of their respective committee in conjunction with the annual meeting of the International Assembly and other meetings of the committee as scheduled with the approval of the President and/or Executive Committee.

**ARTICLE VIII—OFFICERS**

**Section 1. TITLES.**

The Officers of this Association shall be as follows:

President	Vice-President/Treasurer
President-Elect/Secretary	Past President

**Section 2. DUTIES OF PRESIDENT.**

The President shall preside at all meetings of the Association, the International Assembly and the Executive Committee, and shall appoint all committees and shall supervise the activity thereof. The chairperson of such committees shall be currently members of or former delegates of the Association.

**Section 3. DUTIES OF PRESIDENT-ELECT/SECRETARY.**

In case of absence or disqualification of the President, the President-Elect/Secretary shall assume the duties of the President. He or she shall supervise the keeping of minutes of the meetings of the Executive Committee and International Assembly in cooperation with the Executive Director.

**Section 4. DUTIES OF VICE-PRESIDENT/TREASURER.**

In case of absence or disqualification of both the President and President-Elect/Secretary, the Vice-President/Treasurer shall assume the duties of the President. He or she shall serve as the financial officer of the Association in cooperation with the Executive Director.

**Section 5. DUTIES OF PAST PRESIDENT.**

The Past President shall perform such duties as may from time to time be prescribed by the Executive Committee.

**Section 6. TERM OF OFFICE.**

The term of office of the President shall be for one (1) year. The term of office of the President-Elect/Secretary shall be for one (1) year. The term of office of the Vice-President/Treasurer shall be for one (1) year. The term of office of the Past President shall be for one (1) year. The President shall serve as Past President at the conclusion of his or her one (1) year term. The President-Elect/Secretary shall serve as President at the conclusion of his or her one (1) year term. The Vice-President/Treasurer shall serve as President-Elect/Secretary at the conclusion of his or her one (1) year term.

**Section 7. NOMINATION.**

At least ninety (90) days before each annual meeting, the President shall appoint a Nominating Committee of five (5) members of the International Assembly, at least one of whom shall be a Past President and cause to have published in the next issue of *Sportorials* the names of the committee members. At the next annual meeting these members shall submit a list of nominees for the elective offices. Additional nominations may be made from the floor by any accredited member of the International Assembly. Any member holding an elected office must vacate (resign) this present office before accepting another elected office.

**Section 8. ELECTION.**

Election of officers shall take place at the annual meeting of the Association and newly-elected officers shall take office immediately before adjournment of such meeting. If there shall be more than one nominee for any office, a written ballot shall be taken for that office. When delegates at an annual meeting elect someone to fill an office that has been vacated by resignation or other reason occurring prior to the completion of the term, such election shall be for the period of the original unexpired term.

**Section 9. VACANCY.**

The Executive Committee shall have the power to fill a vacancy in any office, except President, between annual meetings. When the Executive Committee makes an appointment to fill a vacancy, such appointment will be until the first annual meeting following such appointment. In case there is a vacancy in the Office of President, the President-Elect/Secretary shall become President.

**Section 10. ELIGIBILITY OF OFFICERS.**

Only members who are or have been delegates to the International Assembly shall be eligible for election as Officers.

**Section 11. HONORARY OFFICERS.**

In addition to the officers listed herein, there shall also be the offices of Honorary President and Honorary Executive Director. The nominee(s) for each of these offices shall be recommended by the Executive Committee to the Nominating Committee in accordance with the procedure on nomination that the Executive Committee shall establish for this purpose. The selectee to each office by the Nominating Committee shall serve for a one-year term and may succeed themselves if recommended for same by the Executive Committee and re-appointed by the Nominating Committee.

**ARTICLE IX—EXECUTIVE COMMITTEE**

**Section 1. MEMBERS OF EXECUTIVE COMMITTEE.**

The business and affairs of the Association shall be managed under the direction of a board of directors hereinafter known and referred to as the Executive Committee. The Executive Committee shall consist of sixteen (16) Directors (hereinafter referred to as “Director” or “member of the Executive Committee”) as follows: the officers of the Association shall be members of the Executive Committee together with twelve (12) Directors elected in accordance with Section 2 of this Article. Only delegates or former delegates to the International Assembly shall be eligible for election to the Executive Committee. Four (4) Directors shall be elected at each annual meeting to serve three (3) year terms. Directors may succeed themselves. All former Past Presidents shall be honorary non-voting members of the Executive Committee and serve in an advisory capacity. Expenses will be paid only if such member is the chairperson of a standing committee and/or his or her presence is required at the meeting.

**Section 2. QUALIFICATIONS.**

Exclusive of the Officers, not more than one of the twelve members elected to the Executive Committee shall represent any one geographical region. In the event of an Executive Committee member relocating into a geographical region having an Executive Committee member, the relocating member shall be replaced (by election) at the next meeting of the General Assembly. Any member of the Executive Committee not in attendance at two consecutive meetings without cause, shall forfeit his membership and a successor shall be selected to fill his vacancy.

The geographic regions are as follows:

1. State of New York
2. Commonwealth of Massachusetts
3. State of New Jersey
4. Northeast Central United States: Illinois, Indiana, Iowa, Kentucky, Michigan, Minnesota, Missouri, Ohio, Pennsylvania, Wisconsin
5. States West of Mississippi River: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Kansas, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington, Wyoming
6. District of Columbia, States of Virginia and West Virginia
7. States of Maryland and Delaware
8. States of Connecticut and Rhode Island
9. All Provinces of Canada
10. State of Maine
11. States of New Hampshire and Vermont
12. Southeast and South Central United States: Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee and Texas

**Section 3. INTERIM AUTHORITY.**

All powers of the Association may be exercised by or under authority of the Executive Committee except that it shall have no power to amend this Constitution. A mail vote may be utilized by the Executive Committee to transact necessary business between meetings thereof. When such action is necessary, any member of the Executive Committee may submit such proposition as may be in order, through the Executive Director, to all members of the Executive Committee. Two-thirds of the members of the Executive Committee must register their votes in which case the action of two-thirds of the members of the Executive Committee so voting by mail is the action of the Executive Committee. Meetings of the Executive Committee may be conducted by means of a telephone conference, video conference, or other communications equipment, provided that all persons participating in the meeting can hear each other at the same time.

**Section 4. FINANCIAL AUTHORITY.**

The financial administration of the Association shall be vested in the Executive Committee, which shall submit full reports thereof through the Executive Director. No financial obligations shall be incurred by any officer or committee except as may be authorized by the International Assembly or the Executive Committee.

#### **Section 5. HANDBOOK.**

The Executive Committee shall cause to be published annually a Handbook of the Association which shall include the names and addresses of the officers and members of the Executive Committee, the committees of the Association, the officers and members of Boards, and the Individual members, the Constitution, the Manual of Basketball Officiating, the Basketball Rules, and such other material as the Executive Committee may deem necessary and advisable.

#### **Section 6. EXECUTIVE DIRECTOR.**

Upon a two-thirds vote of the entire membership of the Executive Committee, the Executive Committee shall employ an Executive Director who shall be charged with the administration and executive management of the affairs of the Association, subject to review by the Executive Committee. The Executive Committee shall fix the compensation and determine the responsibilities and duties of the Executive Director in accordance with this Constitution and Policy Manual. The terms of employment shall be confirmed by a written contract. In the event of a vacancy in the position of Executive Director, the President shall forthwith appoint an ad hoc search committee to make recommendations to the Executive Committee for filling the vacancy. The Executive Committee may employ such other persons as may be required to properly conduct the business of the Association. The Executive Director shall serve as General Administrator of the Association, attend all meetings of the Executive Committee and the General Assembly and act as secretary thereof, serve as an ex-officio member of all committees of the Association, maintain records and files relative to all financial and business activities of the Association; collect all membership dues; receive and disburse funds of the Association; maintain membership records; render such reports as shall be required by the officers and Executive Committee; fulfill all duties in accordance with the applicable employment agreement; and, perform all other usual and necessary functions to administer and manage Association business and further the purposes expressed in this Constitution.

#### **Section 7. OFFICIAL UNIFORM.**

The Executive Committee shall establish the official uniform of the Association and establish rules regarding its production, sale and use.

### **ARTICLE X—COMMITTEES**

#### **Section 1. STANDING COMMITTEES.**

The following shall be the standing committees of the Association:

1. Audit and Budget
2. Board Relations & Policy
3. Constitution
4. Life Membership
5. Membership Development
6. Rules Examination
7. Officials Education & Development
8. Women's Coordinating

#### **Section 2. COMMITTEE ORGANIZATION.**

With the exception of the Life Membership Committee, there shall be a chairperson and assistant chairperson of each standing committee, as well as a member of the Executive Committee to serve in a liaison capacity. The Life Membership Committee shall consist of a chairperson, assistant chairperson, five (5) Past Presidents of different geographic regions as defined herein, all appointed by the President, as well as a member of the Executive Committee to serve in an advisory capacity.

#### **Section 3. OTHER COMMITTEES.**

The President shall have the authority to appoint such other committees as shall be necessary for the conduct of the business of the Association.

### **ARTICLE XI—AMENDMENTS**

This Constitution may be amended by a two-thirds majority vote of the members of the International Assembly present at any regular meeting or special meeting called for that purpose. Proposed amendments shall first be presented in writing to the Constitution Committee. Following approval of the proposed amendment by the Constitution Committee, the proposed amendment

shall be presented to the Executive Committee for review and approval. Following approval of the proposed amendment by the Executive Committee, if notice of the proposed amendment has not previously been given as specified herein, written notice of the proposed amendment shall be published in the *Sportorials*, or otherwise mailed to all members of the Association, at the last known address of each member according to the records of the Association, at least thirty (30) days prior to such meeting. Constitutional amendments approved by members of the International Assembly shall become effective immediately unless the amendment provides otherwise.

4/17/11 (Incl. amdots adopted 4/11)